
Stepping into Governance - Governance Training Workshop for Ethnic Communities Saturday 28 October 2023 PROGRAMME

This one day workshop is an introduction to governance for ethnic communities and provides an insight into being a director of commercial, not for profit and public sector boards.

The learning outcomes are:

- Understanding of what the role of a board director is and is not.
- Understanding of the legal and compliance framework that applies to governance roles in companies and other legal entities.
- Practical information to assist attendees in securing a governance role.

9.00am – 9.30am	<i>Arrival tea/coffee</i>
9.30am – 9.35am	Welcome Julie Hardaker – Chair Governance New Zealand Garry Gupta – Migrant Careers Support Trust
9.35am – 11.30am	Governance 101 Presenter: Ziena Jalil <ul style="list-style-type: none"> • What is governance and what is not governance • Overview of the general principles of governance • The role of a board member – definitions and duties • Key functions of directors– strategy, CEO accountability • Governance v management • Conflicts of interest • Board culture
11.30am – 11.45am	<i>Morning tea</i>
11.45am – 12.45pm	Legal Compliance Presenter: Siddhartha Sharma <ul style="list-style-type: none"> • Overview of legal requirements and obligations as directors • Different governance roles and legal requirements that apply – incorporated societies, charities, trusts, public sector • Compliance requirements in New Zealand – registration, filing annual, AGMs, auditing
12.45pm – 1.15pm	<i>Lunch</i>

1.15pm – 2.30pm	Finances for Board Directors Presenter: Angus Ogilvie <ul style="list-style-type: none"> • Introduction to financial management from director's perspective • What should board directors look at in the financial accounts • Budgets • Financial strategies • Financial risk management and controls • Audit • Questions board directors should ask of management
2.30pm – 2.45pm	<i>Afternoon tea</i>
2.45pm – 4pm	Opening Doors to Governance Roles Presenter: Julie Hardaker <ul style="list-style-type: none"> • Governance CVs • Board recruitment process • Interview tips • Government nominations services • Pathways to board appointments • Training and education opportunities
4.00pm – 4.10pm	Governance Presentation – Bhav Dhillon
4.10pm – 4.30pm	Panel Discussion facilitated by Garry Gupta Bhav Dhillon and Julie Hardaker
4.30pm – 5.00pm	Networking