

## **ENROLMENT GUIDELINES FOR ICSI MEMBERS BOTH RESIDENT & NON-RESIDENT IN NEW ZEALAND**

### **Qualification for entry to the Governance New Zealand Professional Education Programme (PEP)**

Entry is open to ICSI Members who hold current Associate or Fellow status and have been a fully paid-up **member in good standing** for a **minimum of two years**.

### **Modules**

Students are required to successfully complete the following **compulsory** modules:

<b>Chartered Secretary</b>	
<b>Module No.</b>	<b>Course Modules</b>
1	Corporate Governance
2	Company Law

<b>Chartered Governance Professional</b>	
<b>Module No.</b>	<b>Course Modules</b>
1	Corporate Governance
2	Company Law
4	Enterprise Risk Management

<b>Chartered Secretary &amp; Chartered Governance Professional</b>	
<b>Module No.</b>	<b>Course Modules</b>
1	Corporate Governance
2	Company Law
4	Enterprise Risk Management

### **ICSI Member Verification**

Prior to enrolment with Governance NZ you will be required to have your ICSI membership verified by ICSI. [Visit the ICSI website](#) for guidance notes and to view the registration procedures (Online Endorsement of Member Verification Under ICSI-ICSA MoU).

## Enrolment

Once ICSI have confirmed with Governance New Zealand that you meet the entry criteria, you will be contacted by Governance New Zealand and asked to submit your enrolment form together with copies of your academic qualifications and a copy of your CV.

## Workbooks

All subject workbooks will be made available in both hard copy and electronic format for NZ based students and in electronic format for students residing overseas. Workbooks will not be distributed or accessible until all study fees have been paid in full.

## Fees

The module fee for ICSI Members studying with Governance New Zealand is **NZ\$1,450 per module**. You will also be required to pay a one-off administration fee of **NZ\$150** and purchase a Student Membership of Governance NZ which is **NZ\$250pa**. These are payable at time of enrolment.

The cost of textbooks is not included in the fees above. The cost of these can vary and is dependent on the subject(s) being studied. [Contact Governance New Zealand](#) to enquire.

## Examinations and Workshops

Please note that all examinations and workshops are conducted online. The workshops are also recorded for viewing later.

### Semester One 2023 Timetable

Day	Date	Week	Activity
Monday	6 March	One	Semester One commences
Tuesday	2 May	Nine	Assignments due
Tuesday	13 June	Fifteen	Semester One Examinations

### Semester Two 2023 Timetable

Day	Date	Week	Activity
Monday	31 July	One	Semester Two commences
Tuesday	26 September	Nine	Assignments due
Tuesday	7 November	Fifteen	Semester Two Examinations



**Please note that Governance New Zealand is unable to provide any assistance concerning immigration, acquiring visas or gaining employment in New Zealand.**

**Contact**

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