

Governance New Zealand Incorporated

Professional Education Programme Five-year Completion Policy

1.0 Introduction

This document applies to all students enrolled or intending to enrol in the Governance New Zealand Professional Education Programme.

2.0 Maximum Five Years to Complete

2.1 Students have a maximum of five (5) years to complete the subject requirements to become an Associate Member of Governance NZ commencing from the first subject enrolment or when the subject exemptions are approved, whichever is earlier. This policy is in line with the Professional Education Programme re-accreditation period to ensure currency of knowledge in the subjects studied.

2.2 If a student is unable to complete the remaining subject(s) within the five-year period, the student will be required to re-enrol in the subject(s) that were completed more than five (5) years ago.

3.0 Extension Request

A request for an extension to the five-year completion policy can be made via email to the Chief Executive. This request would be reviewed based on the student's current practical experience and will be at the discretion of the Chief Executive.

4.0 Further Information and Assistance

4.1 For details of the subjects being offered this semester, please consult our course timetable. If you are unsure of your study requirements, please contact staff at Governance NZ who will be able to advise you and work with you to form a study plan.

4.2 Further assistance may be obtained by contacting Governance NZ on (09) 377 0130 or emailing info@governancenz.org